



Government of West Bengal
Office of the Chief Project Director
Project for Forest and Biodiversity Conservation
for Climate Change Response in West Bengal
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Dated: 11.07.2023

To

1	Shri Soumitra Dasgupta, IFS PCCF & HoFF, West Bengal & Chairperson WBFBC Society	10	Shri. Rajesh Kumar, IFS APCCF, Wildlife (Head Quarter), Forest Directorate, West Bengal - Member
2	Shri Sandeep Sundriyal, IFS PCCF, General & Vice-Chairperson WBFBC Society	11	Smt. Pratibha Raj, IFS APCCF, HRD, Forest Directorate, West Bengal - Member
3	Shri Debal Ray, IFS PCCF, Wildlife & CWLW - Member	12	Shri Ujjal Ghosh, IFS APCCF, North Bengal, Forest Directorate, West Bengal - Member
4	Shri Piar Chand, IFS PCCF, Research, Monitoring & Development - Member	13	Shri Kaliyamurthi Balamurugan, IFS Chief Environment Officer, Department of Environment, Government of West Bengal - Member
5	Dr. Kana Talukder, IFS PCCF, CAMPA - Member	14	Mrs. Tripti Shah, IFS Member Secretary, West Bengal Biodiversity Board, Government of West Bengal - Member
6	Shri Niraj Singhal, IFS Managing Director, West Bengal Forests Development Corporation Ltd. - Member	15	Shri. Nilanjan Mallick, IFS Chief Conservator of Forests, Finance, Forest Directorate, West Bengal - Member
7	The Joint Secretary to the Government of West Bengal, Finance Department - Member	16	Smt. Sumana Bhattacharyya, IFS Project Director, WB-FBCCCR - Special Invitee
8	Shri. Raju Das, IFS APCCF, Finance, Forest Directorate, West Bengal - Member	17	Shri D.D.Rai, IFS Additional Project Director, WB-FBCCCR - Special Invitee
9	Shri. Nilanjan Mallick, IFS APCCF & Director, Sundarban Biosphere Reserve, West Bengal - Member	18	Shri Kumar Vimal, IFS, Additional Project Director, WB-FBCCCR - Special Invitee

Sub.: Minutes of the 1st Meeting of the Governing Body of the West Bengal Forest & Biodiversity Conservation Society held on 22nd June, 2023.

Sir/Madam,

With reference to above, Kindly find enclosed herein the minutes of the 1st Governing Body of the West Bengal Forest & Biodiversity Conservation Society held on 22nd June, 2023 at 3:00 PM at Aranya Bhawan for your perusal and necessary action.

Encl: As stated

Yours faithfully,


(Shri A.V. Mishra)
Member Secretary
WBFBC Society

MINUTES OF THE 1ST MEETING OF THE GOVERNING BODY OF THE WEST BENGAL FOREST & BIODIVERSITY CONSERVATION SOCIETY

The 1st Meeting of the restructured Governing Body of the West Bengal Forest and Biodiversity Conservation Society was held on 22.06.2023. The meeting was chaired by Shri Soumitra Dasgupta, Chairperson of the Society. The following members / Special Invitees were present.

1. Shri Soumitra Dasgupta, PCCF & HoFF , Govt. of W.B. Forest Deptt. & **Chairperson WBFBC Society**
2. Shri Sandeep Sundriyal, Principal Chief Conservator of Forests, General & Vice-Chairperson, WBFBC Society- Member
3. Shri Debal Ray, Principal Chief Conservator of Forests, Wildlife & CWLW- Member
4. Shri Piar Chand, IFS, Principal Chief Conservator of Forests & RMD- Member
5. Shri A.V.Mishra, IFS, Chief Project Director & Member Secretary, WBFBC Society
6. Shri Raju Das, IFS, APCCF & Finance –Member
7. Shri Nilanjan Mallick, IFS, APCCF & Director, SBR- Member
8. Shri Rajesh Kumar, IFS, APCCF, WL (HQ)- Member
9. Smt Pratibha Raj, IFS, APCCF, HRD- Member
10. Shri Ujjal Ghosh, IFS, APCCF, North Bengal- Member
11. Shri Kaliyamurthi Balamurugan, IFS, CEO, Dept of Env.- Member
12. Mrs. Tripti Shah, IFS, Member Secretary, WB Biodiversity Board- Member
13. Shri Nilanjan Mallick, IFS, CCF, Finance- Member
14. Smt Sumana Bhattacharyya, IFS, Project Director (AFC)- Spl. Invitee
15. Shri Dharmdeo Rai, IFS, APD (PIM)- Spl. Invitee
16. Shri Kumar Vimal, Addl Project Director (AFC)- Spl. Invitee

The Chief Project Director, WBFBCP Project & Member Secretary of the WBFBC Society presented each agenda followed by discussion. The agenda-wise presentation and decisions are given below:

1. Confirmation of the minutes of the 17th meeting held on 30th March, 2023

Governing Body was informed that no communication in respect of minutes of 17th meeting of Governing Body was received.

Decision:

- i) Minutes of the 17th meeting of the Governing Body stand confirmed.

Action:

No Action required.

2. Discussion on the Action Taken Report on the resolutions of the minutes of the 17th meeting held on 30th March, 2023

The Action Taken Report on the resolutions of the minutes of 17th meeting was presented before the Governing Body. Members advised on following points:

Sl. No- 4 (Presentation of Annual Reports of West Bengal Forest and Biodiversity Conservation Project for the years 2021-22)

PCCF, RMD advised to Member Secretary to make CF, WP & GIS as convenor of the committee to oversee the progress of digitization of Forests on quarterly basis and devise effective mechanism for the issue.

Sl. No. 7 (Approval for appointment of Auditors for Internal Audit and Statutory Audit of the Society Account for 2022-23)

Chairperson asked to complete the process of appointment of statutory audit firm within one week.

Decision: Action taken report is accepted

3. Vetting of the Operation Manual

Member Secretary made a Power Point presentation on Operation Manual. Members appreciated on the "Consideration of Gender and Differently abled" point. Members asked to relook some aspects of the manual and make necessary amendments addressing the issue.

Chapter-8 (Delegation of Powers)

Delegation of Financial Power structure was formed to be inadequate at the level of CPD & the Governing Body. It was also decided that delegation of Financial Power will be applicable as per existing norms of Govt. of W.B. for all ranks of officers except for CPD & Governing Body.

Chapter- 10 (Tally Accounting System)

Members advised to organise sensitization/training of implementing Head, DMUs under WB-FBCCCR regarding Tally Accounting System an inception workshop was also required.

Decision:

- i) CPD expressed that sensitization /training would be held prior to initiation of implementation of WB-FBCCCR and an inception workshop would be held prior initiation of activities of the project.

4. Approval of Heads of Accounts

The detailed Heads of Accounts based on the funds allocated by the JICA in various categories as per the MoD were placed before the Governing Body for approval.

Decision: The Governing Body approved the detailed Heads of Accounts for the purpose of the project.

5. Approval for Engagement of Contractual Staff

Decision: The members accorded their approval.

6. Approval for Memorandum of Understanding (MoU) with Soil and Land Use Survey of India (SLUSI)

The Chairperson and members raised some reservation in the selection of SLUSI for the preparation of CAT Plan and advised that a pilot be tested in Medinipur DMU having elephant infested area like Lalgah and based on the work outcome to move forward. Alternatively it was also suggested that EOI/ RFP mode may be explored in consultation with APCCF, WL (HQ).

7. Approval for APO for 2023-2024.

Decision: The members accorded their approval on APO for 2023-2024.

8. Production of QPM in Central Nursery under WB-FBCCCR:

The matter of raising one and half year old seedling in nurseries prior to the plantation was flagged by CPD. It was brought to the attention of the members that the nurseries need to be upgraded for minimum 750cc – 1000cc hycopots for sustaining tall seedlings. Alternatively it was also noted that the polypots may be tried provided that their shifting every 15-20 days is ensured to avoid the grounding of roots in the nurseries. The members discarded the second option and advised that it will not be good to go back in time. Finally it was decided that a committee be formed under the Chairmanship of APCCF, Wildlife, Head Quarter to decide and finalize the selection of appropriate dimension of hycopots with reference to size, shape and volume for raising of tall seedlings. It was also decided that the committee be given two weeks of time to submit the report so that the matter may be resolved soon for the implementation of the project.

The meeting ended with a vote of thanks to the Chair



(Soumitra Dasgupta)
Chairperson,
WBFBC Society